

Meeting Instructions

In order to provide for an efficient licensing process, all applicants are encouraged to schedule a meeting with the Lottery's Licensing and Investigations Division prior to license submission so that individuals and entities requiring licensure can be identified. A meeting may be scheduled by calling the Licensing and Investigations Division at 804-692-7165 or by sending an email to gaminglicensing@valottery.com.

In advance of your scheduled meeting the Lottery is requesting the following information:

- A table of organization for the entity applicant, showing the corporate structure and listing all entities in the chain of ownership, with their respective ownership percentages listed.
- A chart listing all directors, officers and shareholders holding greater than 5% interest in any of the entities listed in the table of organization.
- A list of any entities providing debt financing for the Virginia sports betting operation, with the amount of financing, date of financing and terms of payment.

You will be provided with instructions on how to submit this information at the time your meeting is scheduled. All meetings will take place using Microsoft Teams.